



# Checklist for the Release of the Sanitary Restriction on Subdivision Plats

1. Complete and sign the subdivision application and shallow injection well (drywell) registration forms and submit to Panhandle Health District.
2. Pay all necessary fees:
  - If the subdivision is on municipal sewer: \$200.00
  - If the subdivision is on individual septic systems: \$200.00 Plan Review Fee
    - After Plan Review has been completed: \$180.00 per each platted lot.
  - \$75.00 per injection well (drywell application required).
3. Pursuant to Idaho Code 50-1334, the water source must be stated on the plat.
  - This statement should be in the owner's certificate.
4. Two signature blocks must be included on the plat for the Panhandle Health District. One to approve the plat and one to lift the sanitary restriction in accordance with the Idaho Code 50-1326-1329.
5. Submit a copy of the plat and certification pages, along with the original mylars, to Panhandle Health District.
6. If the subdivision is served by a water system common to two or more lots, the plans and specifications for the water system must be approved by the Department of Environmental Quality. Panhandle Health District must receive a letter from the Department of Environmental Quality stating the plans and specifications are approved. If the water system serves more than 15 connections or 25 people, it will have to meet certain monitoring requirements. Contact the Department of Environmental Quality for requirements.
7. If the subdivision is served by municipal sewer or a new community system, the plans and specifications for the water system must be approved by the Department of Environmental Quality. Panhandle Health District must receive a letter from the Department of Environmental Quality stating the plans and specifications are approved.
8. Panhandle Health District must receive a letter from the water purveyor stating that they will supply water to the subdivision. (Does not apply to individual wells or new water systems constructed for the subdivision.)
9. If the subdivision will be served by individual septic systems, each lot must be approved by Panhandle Health District. There is a limit to the number of site visits based on the number of proposed lots. Development plans for 2-20 lots will be allowed a maximum of 4 site visits; an extra site visit will be added for each additional unit of 10 lots. Additional site work may require a Soil Analysis. Major revisions to plat after the Final Evaluation will require a new application.

# PANHANDLE HEALTH DISTRICT I

## Subdivision Application Form

(Please type or print)

*Please allow two weeks for application review*

<b>DATE OF APPLICATION</b>		<b>Assigned Subdivision #</b>
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<b>OWNER</b>	<b>APPLICANT</b>
<b>Name:</b>	<b>Name:</b>
<b>Address:</b>	<b>Address:</b>
<b>City, State, Zip:</b>	<b>City, State, Zip</b>
<b>Phone:</b>	<b>Phone:</b>

<b>ENGINEER</b>	<b>Name of Contact Person:</b>
<b>Name:</b>	<b>Phone:</b>
<b>Address:</b>	
<b>City, State, Zip</b>	
<b>Phone:</b>	

<b>APPLICATION FEES</b>		<b>PHD RECEIPT #</b>	
<b>Subdivisions with Municipal or Community Sewer Service</b>			
<input type="checkbox"/> <b>Subdivision Fee</b>			
• With municipal water and municipal sewer	<b>\$200</b>	<b>Date:</b>	<b>Receipt #:</b>
<b>Subdivisions with Individual Septic Systems</b>			
<input type="checkbox"/> <b>Subdivision Plan Review Fee</b>			
<i>Note: Plan is reviewed prior to payment of per lot fees.</i>	<b>\$200</b>	<b>Date:</b>	<b>Receipt #:</b>
<input type="checkbox"/> <b>Subdivision subsurface sewage disposal</b>			
• Using individual subsurface sewage disposal	<b>\$180 per lot fee</b>	<b>Date:</b>	<b>Receipt #:</b>

Have you contacted:    Division of Environmental Quality?    ☐ Yes    ☐ No  
                                  Planning & Zoning                                    ☐ Yes    ☐ No  
                                  Water System Purveyor?                                    ☐ Yes    ☐ No

<b>CURRENT PARCEL INFORMATION</b>		
<b>Parcel Number:</b>	<b>Section:</b>	
	<b>Township:</b>	
	<b>Range:</b>	
<b>Total Acreage:</b>		

## Subdivision Information

<b>NAME OF PLAT OR SUBDIVISION</b>	
<b>Number of Lots in Subdivision:</b>	<b>Average Lot Size:</b>
<b>Inside Municipal City Limits:</b> <input type="checkbox"/> Yes <input type="checkbox"/> No	<b>Name of Municipality:</b>

**NOTE:** There is a limit to the number of site visits based on the number of proposed lots. Development plans for 2-20 lots will be allowed a maximum of 4 site visits; an extra site visit will be added for each additional unit of 10 lots. Additional site work may require a Soil Analysis. Major revisions to plat after the Final Evaluation will require a new application.

### WATER SUPPLY

NOTE: Water Source must be designated on Plat Signature Page

**Will the subdivision water be supplied by:**

<input type="checkbox"/> <b>Individual wells</b>	
<input type="checkbox"/> <b>Community (2 or more lots):</b>	
Name of Purveyor:	
Does the system serve any existing lots?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Number of lots already served (if under 25):	
<input type="checkbox"/> <b>Municipal:</b>	
Name of Purveyor:	

### SEWAGE DISPOSAL

<input type="checkbox"/> <b>Individual Subsurface Disposal</b>	
<input type="checkbox"/> <b>Community</b>	
Name of System:	
<input type="checkbox"/> <b>Municipal</b>	
Name of Municipal Service:	

### STORMWATER

<b>Type Of Disposal:</b>		
<input type="checkbox"/> Shallow Injection Wells (drywells) (Application Required)	<input type="checkbox"/> Grassy Swale	
<b>Service for:</b>		
<input type="checkbox"/> Street Only	<input type="checkbox"/> Street and Lots	<input type="checkbox"/> Other

### CRITICAL/HAZARDOUS MATERIALS

If this is a Commercial or Industrial Subdivision, complete the following:

<b>Are Chemicals or Petroleum products likely to be stored/handled/used at these sites?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No (Application for Business Required)
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Applicant Signature: \_\_\_\_\_

Date: \_\_\_\_\_